

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 326
Hustisford, WI 53034
(920) 349-3228

Todd Bugnacki

Interim Superintendent

Clint Bushey

Principal

Peter Moe

Principal

Nicole Feucht

Director of Financial Services

Alex Pishler

Director of Special Education/Psychologist

Glen Falkenthal

Athletic Director

Personnel and Finance Committee - AGENDA

Notice is hereby given that the **Personnel and Finance Committee** of the Hustisford School District Board of Education will meet on **Tuesday, July 7, 2026, at 5:00 p.m.**, in the Library at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members on this committee include Tracy Malterer, Chair, and Jamie Kulkee, Member, Jay Huncosky, Member.

Meeting called to order

AGENDA:

1. Minutes from the June 1, 2026 Personnel and Finance Committee meeting.
 - a. The Committee may take action to approve the minutes from the June 1, 2026 Personnel and Finance Committee meeting.
2. WEA Member Benefits, Kellie Jo Roeslein: Present information on the termination of the Hustisford School District 403(b) process due to the district dissolution.
 - a. No action is anticipated.
3. Budget Update: An update will be provided on the budget development process for the 2026-27 school year.
 - a. No action is anticipated.
4. Vendor Contracts: Update on the current process of reducing or eliminating vendor contracts.
 - a. No action is anticipated.
5. Facility Rentals: Annually the Board reviews facility usage procedures and fees. The Committee will discuss and review the different facility user group categories for the 2026-27 school year.
 - a. The Committee may take action to approve the facility user group categories and refer to the full Board for consideration and approval

Next tentative meeting: Tuesday, August 4, 2026 at 5:00 PM

Adjournment

Posted: June 30, 2026

"Notice is hereby given that a majority of the Hustisford School District Board of Education may be present at the above scheduled meeting of the Personnel and Finance Committee to gather information about a subject over which they have decision-making responsibility. Should a majority of the Board be present at this meeting, it will constitute a meeting of the Board of Education. The Board will not take any formal action at this meeting."

The Hustisford School District does not discriminate on the basis of age, race, color, sex, national origin, ancestry, religion, creed, pregnancy, marital or parental status, gender, sexual orientation, homelessness status, physical, emotional, or learning disability/handicap, in its curricular, career and technical education programs, co-curricular programs, student services, recreational or other programs and activities, or in admissions or access to programs or activities offered by the school district or in its employment practices. The Superintendent of Schools has been designated to handle inquiries regarding non-discrimination issues. He/she can be reached at: Superintendent of Schools, Hustisford School District, 845 South Lake Street, Hustisford, WI 53034 (920-349-8109).

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Personnel and Finance Committee - MINUTES

Notice is hereby given that the **Personnel and Finance Committee** of the Hustisford School District Board of Education will meet on **Monday, June 1, 2026, immediately following the Policy Committee meeting, but no later than at 5:00 p.m.**, in the Conference Room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

A quorum of the School Board may be present at this committee meeting; however, no official School Board action will be taken at this committee meeting.

School board members present Tracy Malterer, Chair, and Jamie Kulkee, Committee Member, Jay Huncosky, Committee Member, Steve Weinheimer, Board Member. Other school district employees present: Nicky Feucht & Todd Bugnacki.

Meeting called to order at 4:45 p.m. by Tracy Malterer

AGENDA:

1. Minutes from the April 8, 2026 Personnel and Finance Committee meeting.
 - a. Motion was made by Jamie, seconded by Jay, motion passed 3 - 0 to approve the minutes from the April 8, 2026 Personnel and Finance Committee meeting.
2. Life and Disability Insurance: Annually the Board must review and take action to approve the Life and Disability Insurance renewal for the following year. The Committee reviewed changes to the Life and Disability Insurance.
 - a. Motion was made by Jay, seconded by Jamie, motion passed 3 - 0 to approve may take action to approve the Life and Disability Insurance plan and refer to the full Board for consideration and approval.
3. 2026-27 Transportation Contract: The administration has been working with Riteway Transportation to establish a contract and routes for the 2026-27 school year, as Schultz Transportation is no longer providing regular school route transportation. The Committee reviewed and discussed a proposed 2026-27 transportation contract from Riteway Transportation.
 - a. The Committee heard from Riteway Transportation on transportation services for Hustisford students to Dodge Land School District for the 2026-27 school year. After review and discussion, the Committee voted 3 - 0 to forward the Riteway contract to the full Board for consideration and approval.
4. Budget Update: An update was provided on the current budget and the forecasted budget.
 - a. No action taken.
5. Facility Rentals: Annually the Board reviews facility usage fees and makes any necessary adjustments. The Committee discussed and reviewed usage fees and respective policy and/or guidelines for the 2026-27 school year.
 - a. It was recommended the administration develop guidance on fees to assess user groups, with preference given to the groups that are part of the Hustisford School District boundaries. .

Adjourned at 6:00 p.m. Motion by Jamie, second by Jay, motion passed 3 - 0.

Agenda Posted: May 29, 2026

Minutes Approved: July 7, 2026

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Home of the Falcons

Hustisford School District Facility Use Classification

Category 1 – District-Sponsored and District-Affiliated Organizations

Highest Priority

This category includes:

- Hustisford School District curricular, co-curricular, athletic, and school-sponsored activities.
- District-affiliated organizations and educational support groups.
- Organizations operating under the direct sponsorship or partnership of the District.

Examples include:

- PTA/PTO (Parent Connection)
- Hustisford Athletic Booster Club
- Before and After School Programs
- School clubs, teams, performances, and academic programs

Category 2 – Community Nonprofit and Youth Organizations

High Priority

This category includes nonprofit organizations and youth groups whose mission supports the educational, recreational, civic, cultural, or social well-being of the community.

Requirements:

- Must maintain nonprofit status (501(c)(3) or equivalent).
- At least 75% of participants are residents of the Hustisford School District or students attending Hustisford schools.
- Upon request, organizations shall provide financial statements, bylaws, board member information, and participant residency verification.

Examples include:

- Youth sports organizations
- Scouts
- 4-H clubs
- Community recreation programs

- Community churches
- Civic organizations

Category 3 – Community Organizations, Employees, and Regional Nonprofits

Standard Priority

This category includes:

- District employees using facilities for non-school-sponsored activities.
- Nonprofit organizations with less than 75% resident participation.
- Community organizations serving a broader regional area.
- Organizations whose mission supports community enrichment but do not meet Category 2 residency requirements.

Organizations may be required to provide nonprofit documentation and organizational information upon request.

Category 4 – Commercial, Private, and All Other Users

Lowest Priority

This category includes:

- Private individuals
- For-profit businesses
- Commercial enterprises
- Political organizations
- Private events
- Any group not qualifying under Categories 1–3

Examples include:

- Private parties
- Business meetings
- Commercial training programs
- Vendor events
- Outside organizations without nonprofit status

General Conditions

All facility users are responsible for actual costs incurred during facility use, including custodial services, supervision, equipment setup, utilities, security, and damages.

Additional charges will be invoiced following the event and are due within thirty (30) days.

The Hustisford School District reserves the right to deny future facility use requests for any organization or individual with an outstanding balance or failure to comply with District facility use policies.